

Code of Conduct



Volunteers of America Western Washington (VOA) expects all members, participants, rental groups, volunteers, guests and staff at the Carl Gipson Center to abide by the following Code of Conduct. Failure to adhere may result in consequences up to and including termination of one’s membership, participation and/or rental privileges.

We expect members of the Carl Gipson Center community to demonstrate these values:

- **Respect:** Treat oneself, others, supplies and our facility with respect. Contribute to a positive and healthy environment.
- **Compassion:** Treat others with compassion, welcome and include those who are new to the Gipson community and consider contributing by donating, volunteering, or leading activities, classes or events.
- **Honesty:** Proactively share information in the event that any equipment, furniture or part of the Center becomes damaged; you or others violate our Code of Conduct; or your personal information changes, including: phone number, email, address, emergency contact, or significant health information.

The following behaviors and activities are not permitted at the Carl Gipson Center at any time:

- Participating in Center activities, classes and or/groups intended for seniors during normal operating hours on an ongoing basis without an active membership, pending/active financial assistance award, Guest Pass or Day Pass.
- Financial transactions, marketing, soliciting customers, political campaigning or gambling, unless pre-approved by the Director.
- *If applicable:* sharing your Carl Gipson Center parking pass for others to use.
- *The following activities, behaviors and items are prohibited:*

Alcohol or Illegal drugs	Weapons of any kind	Pornographic materials	Violent behavior
Animals other than service animals	Profanity or verbal abuse of others	Creating volume that disturbs others	Sexual activity
Bringing in carts, garbage bags of items, or bags larger than a backpack or purse	Bathing or washing clothes in bathrooms	Failing to uphold an acceptable level of hygiene or dress.	Sleeping

Print Name: _____

Date: _____

Signature: _____

Organization (*if applicable*): _____