

Position Title:	Driver – Sultan Food Bank	Department:	Sky Valley
Reports to:	Director of Sky Valley Services	Classification:	Exempt <input type="checkbox"/> Non Exempt <input checked="" type="checkbox"/>
Date:	June 2019	Hours:	Part Time (15 hours/week)

The primary focus of this position is to drive the organization’s designated vehicle to deliver and/or pick-up products. Driver will use established route(s) and ensure foods are handled, loaded, stored and transported properly. A successful candidate will be able to keep an accurate record of pick-ups, deliveries, and maintain good relationships with accounts.

PRINCIPAL ACTIVITIES:

- Pick up food and deliveries at various accounts maintaining good relationships.
- Load and unload product.
- Ensure safe and proper handling, storage and transportation of product using best practices of storage techniques.
- Report shortages, damage and/or spoilage of product.
- Proper use of forklift, pallet jack, hand truck and other mechanized warehouse equipment as needed.
- Maintain program vehicles, equipment and Vehicle Maintenance Checklist.
- Complete daily truck route log accurately, to include donations, product pick up and deliveries.
- Work with volunteers on assigned projects and assignments and ensure proper training on food handling, distribution and sanitation.
- Clean (performing daily housekeeping tasks) and maintain a clean and pest-free vehicle.
- Adhere to safe and proper food handling/storage techniques.
- Must be neat and clean in appearance.
- Must work as a team player.
- Other work related duties as assigned.

QUALIFICATIONS:

- High School Diploma or GED.
- Previous experience driving a 10 ton truck.
- Able to lift at least 50 pounds repetitively.
- Ability to count items accurately.
- Washington State Driver License with a safe driving record.
- Knowledge of proper storage and handling procedures of food products.

If you wish to apply for this position, please email your resume to: recruiter@voaww.org.

Volunteers of America provides equal employment opportunities to all employees and applicants for employment without regard to race, sex, age, sexual orientation, marital status, color, creed, religion, national origin, disability, disability or status as veteran or special disabled veteran, use of trained guide dog or service animal by a person with a disability. We are in accordance with applicable federal laws and in compliance with the Americans with Disability Act, to include HIV Aids and other communicable diseases covered under the Act. Additionally, the agency complies with applicable state and local laws governing non-discrimination in employment.